



## **Approval procedure for vertical Recommendation for Use sheets within the European Coordination of Notified Bodies in the field of Personal Protective Equipment**

Those 'Recommendations for Use' published on this website reflect the status of vertical RfUs approved by the Vertical Group members and the Horizontal Committee members. They are not approved by the PPE Expert Group.

Please note that when a Recommendation for Use sheet published on this website is no longer available, this means that it has been approved by the PPE Expert Group and is published on the website of the European Commission ([http://ec.europa.eu/growth/sectors/mechanical-engineering/personal-protective-equipment/index\\_en.htm](http://ec.europa.eu/growth/sectors/mechanical-engineering/personal-protective-equipment/index_en.htm)). The European Coordination of Notified Bodies PPE only publishes Recommendation for Use sheets on its website which are approved by the Vertical Group members and the Horizontal Committee, and not yet by the PPE Expert Group. Whereas those published on the website of the European Commission are also approved by the PPE Expert Group. This procedure avoids double entries in the internet.

In detail, the approval procedure of vertical Recommendation for Use sheets works as follows:

When a Recommendation for Use is approved by the Vertical Group, the convenor adds an approval date in the appropriate box on the form.

After approval in the Vertical Group, the Recommendation for Use sheet is sent to the Technical Secretariat which checks for consistency with relevant horizontal documents, and, if necessary, sends the Recommendation for Use back to the Vertical Group or passes the question on to the PPE Expert Group. The consistent Recommendation for Use sheets are then be made available to the Horizontal Committee, so that the members can raise objections if there are contradictions with Recommendation for Use sheets prepared by other groups.

If there is no objection, the Technical Secretariat adds a date of approval from the Horizontal Committee in the appropriate box on the form. If any objection is raised, the comment is sent to the Vertical Group for consideration.

The approved Recommendation for Use sheet is sent to the EU Commission, for submission to the PPE Expert Group.

If no objections are raised, the Recommendation for Use sheet is considered approved, the Technical Secretariat adds an approval date in the appropriate box, and the Recommendation for Use is sent to the EU Commission for publication on the EU website. If any objection is raised, the Recommendation for Use is still available on the website of the European Coordination of Notified Bodies PPE, while the comment is forwarded to the Vertical Group for consideration.